

OWENS / PINZELIK, P.C.

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RIVER FORUM I
4380 SW MACADAM AVENUE, SUITE 590
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SATELLITE OFFICE:
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NEW BUSINESS ENTITY CLIENT INFORMATION SHEET

Today's Date: _____

Client Entity's Formal Name: _____ Entity Type: _____

Trade Names or DBA's: _____

State of Organization: _____ Other States Doing Business In: _____

Principal Address: _____ City/State: _____ Zip: _____

Contact Person: _____ Title/Position: _____

Phone Numbers: Office _____ Cell _____ Email: _____

How did you hear about our office? (Check only one, please.)

☐ Firm website (www.davidowenslaw.com)

☐ Findlaw.com

☐ Avvo.com

☐ Yelp.com

☐ From a professional referral service

☐ High school sports program or ad

☐ The Academy Theater

☐ An OSPW client (Name: _____)

☐ Another attorney (Name: _____)

☐ Other: _____

What type of legal matter are you here to discuss? _____

Who is the opposing party? _____ Opposing attorney? _____

Is there a court appearance or other deadline approaching? Y N Date: _____

What is that deadline? _____

PLEASE NOTE: There is an \$100.00 fee for first half-hour of initial conferences, which is due at the time of the consultation. Following the first half-hour, all time is billed at our normal applicable rates and due within ten (10) days. We generally do not bill a fee for consultation regarding bankruptcy, personal injury, and wage & hour claims. If you are unsure about whether you are required to pay a fee, or the amount of the fee, please ask the attorney meeting with you at the beginning of the conference. This office accepts payment in cash, check, or VISA/Mastercard. Discussion of your case with this office, and/or payment for the initial consultation does not constitute acceptance of representation by this office or by the client. Prior to the commencement of representation the attorney will present a separate fee agreement to client, which the client must sign to formalize the attorney-client relationship.

How will you be paying today? Cash ___ Check ___ Credit/Debit ___